

**Youth Advocate Team Lead
JOB DESCRIPTION**

Position:	Youth Advocate Team Lead
Reports to:	Youth Advocacy Program Manager
Position Type:	Part-time, non-exempt
Schedule:	12 hours/Weekly and as needed
Travel:	Up to 10%
Compensation:	\$15.00 to \$17.00/Hourly, depending on experience
Location/ Geographic Responsibility	Dallas

Background

Effective August 1, 2022, the Texas Campaign to Prevent Teen Pregnancy (statewide), Ntarrupt North Texas Alliance to Reduce Unintended Pregnancy in Teens (Dallas), and Healthy Futures of Texas (San Antonio) have merged to improve the well-being of young Texans through equitable access to sexual health education and resources.

Who We Are

Healthy Futures is a statewide, nonpartisan, nonprofit organization whose mission is to improve the well-being of young Texans through equitable access to sexual health education, contraception, and resources.

Be a part of the team working to ensure that **all** of our communities' teens have access to sexual health information and reproductive health services. Working together, close to the community, with a passionate, committed, and talented team, you will be able to see the immediate, tangible impact of your work.

We know that diversity makes us stronger and challenges us to think differently every day. We are an equal opportunity employer and seek individuals of all backgrounds, gender identities, and sexual orientations to apply to this position.

Equity Statement

Given the intersectionality of systemic racism and reproductive health, we will center racial equity in all aspects of our programs and operations, as evidenced by inclusion of equity in our mission/vision/values; staff job descriptions; board recruitment and training; communications and messaging; and policy priorities. The newly combined organization will be an equal opportunity employer and encourages candidates from diverse backgrounds and identities to apply.

Overview

Youth Advocates is a positive youth development program that empowers Texas area teens to become leaders of change in their community through civic participation at local and state levels. We engage high school aged youth in outreach, education, and advocacy to increase access to teen-friendly care and quality sex education.

This part-time position (12 hours a week) is a near peer leadership role. You will work directly with high school students who are part of the Youth Advocates program of Healthy Futures of Texas. In addition to helping coordinate program logistics, you will also serve as a mentor and educator to young people who are passionate about reproductive health and policy.

The rate of pay is \$15.00 to \$17.00 hourly, depending on experience. This position focuses on organizing young people, so people ages 18- 24 are especially encouraged to apply.

This position is hybrid, and most work hours will be remote and flexible, but the role also includes required in-person meetings.

Roles and Responsibilities

- Attends in-person Youth Advocates (YA) meetings at Healthy Futures office in Dallas twice per month from 6-8 pm
- Helps coordinates and plan YA meetings, including brainstorming meeting topics, planning agendas, and picking up meals or supplies for meetings
- Assists with coordination of YA program with tasks related to meetings, campaigns, recruitment, and retention
- Holds virtual mentoring meetings with high school aged Youth Advocates
- Attends scheduled virtual team meetings
- Attends and supports Advocacy Day at Texas Capitol in Austin in February
- Participates in advocacy-related efforts on behalf of YA and Healthy Futures
- Identifies and helps to coordinate community engagement efforts
- Brings concerns raised by partners and youth to Senior Program Director and Program Manager
- Facilitates and delivers group presentations on sexual health and related topics
- Represents Healthy Futures in the community in a professional manner
- Remains current on topics related to abstinence, contraception, STIs, reproductive health and adolescent health
- Follows compliance standards for the Healthy Futures brand
- Performs other related duties and fulfills responsibilities as assigned

Minimum Qualifications

- Strong skills in developing and maintaining working relationships with adults and youth

- Effective public speaker, comfortable presenting in front of large groups or one-on-one
- Ability to work independently and as a team member with minimal supervision
- Ability to troubleshoot and use critical thinking
- Self-motivated, organized, flexible, adaptive, detail-oriented, and creative
- Ability to relate to people of varied ethnicities, ages, backgrounds, and abilities
- Proficient computer skills in MS Office is required
- Must be willing/able to work evenings and weekends as assigned
- Proficient in social media platforms, such as Facebook, TikTok, Twitter, LinkedIn, and Instagram
- Must have transportation and be able to attend in-person events in Dallas

Preferred Qualifications

- High school diploma, GED or equivalent level of education
- Passion for advocacy, adolescent health and the mission of YA
- Demonstrated ability to relate to students of varied ethnicity, ages, backgrounds, and abilities
- Working knowledge of sexual health, adolescent health, and positive youth development
- Bilingual (English and Spanish)

Application Instructions

Please email a cover letter describing interest and qualifications, a résumé, and a list of 2 professional references to careers@healthyfutures-tx.org. The position will remain open until filled.

Healthy Futures of Texas does not and will not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, veteran status, sexual orientation, or military status, in any of its activities or operations. These activities include, but are not limited to hiring and firing of staff, selection of volunteers and vendors, and provision of services. We are committed to providing an inclusive and welcoming environment for all members of our staff, clients, volunteers, subcontractors, vendors, and clients.