



**healthy  
futures  
OF TEXAS**

Advancing informed  
sexual health decisions

**Health Educator I (Bilingual Required),  
Community Health Education JOB DESCRIPTION**

|                                             |                                                                                                                                                                                                                                         |
|---------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Position:</b>                            | Health Educator I, Community Health Education                                                                                                                                                                                           |
| <b>Reports to:</b>                          | Program Coordinator, Community Health Education                                                                                                                                                                                         |
| <b>Supervises:</b>                          | N/A                                                                                                                                                                                                                                     |
| <b>Position Type:</b>                       | This is a full-time, federally grant funded position                                                                                                                                                                                    |
| <b>Schedule:</b>                            | 9:00 am-5:00 pm, with flexibility for evening/weekend hours as needed                                                                                                                                                                   |
| <b>Travel:</b>                              | Up to 10% for meetings, trainings, etc. primarily in Texas-based locations                                                                                                                                                              |
| <b>Compensation:</b>                        | \$41,500 - \$45,000 depending on experience                                                                                                                                                                                             |
| <b>Benefits:</b>                            | Employer-paid medical, dental, vision, short- and long-term disability, and life insurance; retirement plan with 3% employer match; 12 weeks paid parental leave; 15 paid holidays and 18 PTO days during the first year of employment. |
| <b>Location/ Geographic Responsibility:</b> | Hybrid, home-based office and San Antonio Office                                                                                                                                                                                        |

**Who We Are**

Healthy Futures is a statewide, nonpartisan, nonprofit organization whose mission is to improve the well-being of young Texans through access to sexual health education, contraception and services.

Be a part of the team working to ensure that **all** of our communities' teens have access to sexual health information and reproductive health services. Working together, close to the community, with a passionate, committed,

and talented team, you will be able to see the immediate, tangible impact of your work.

We are an equal opportunity employer and seek individuals of all backgrounds, gender identities, and sexual orientations to apply to this position.

### Overview

This full-time position is responsible for implementing sex education and parent education to support program efforts within Health Education at Healthy Futures of Texas. The position supports parent education, youth education, and other grant efforts as needed.

### Roles and Responsibilities

- Facilitates and delivers approved group presentations on teen and unplanned pregnancy prevention, sexually transmitted infections (STIs), and related topics
- Implements and trains program site staff, and others, on assigned curricula with fidelity, as needed
- Provides training and technical assistance to implementation sites, as needed
- In consultation with the Program Coordinator, assists in the development and coordination of adolescent and parent health education
- Develops and maintains positive working relationships with assigned project site staff
- Assists assigned agencies in preparing for and participating in implementation of sexual health education curricula
- Assists in the recruitment of youth and coordinating of activities for implementation of programs
- Develops positive and professional rapport with program participants
- Remains current on topics related to teen and unplanned pregnancy, STIs, and related health topics
- Maintains organized records of activities, monitors data collection, and assists in preparing monthly and semi-annual report
- Represents Talk About It Texas and Healthy Futures of Texas' mission in the community, in a positive and professional manner



- Follows compliance standards for the Talk About It Texas brand, and the Healthy Futures parent agency brand
- Works well both as a team member and individually; gives and welcomes feedback, and contributes to building a positive team spirit
- Develops and maintains positive working relationships with assigned college's coordinators and appropriate staff
- With Program Director and Manager, helps develop clinical linkages for assigned implementation sites
- Bilingual (Spanish) responsibilities would include: creation and facilitation of presentations in Spanish, facilitation of Spanish curricula if/when needed, supporting programmatic needs overall
- Performs other related duties and fulfills responsibilities as assigned

### Minimum Qualifications

- Demonstrated passion for and 1-2 years of experience in the field of adolescent sexual health.
- 1-2 years of facilitating evidence-based sexual and reproductive health interventions.
- 1-2 years of experience working directly with youth ages 10-24.
- 1-2 years of experience working in a nonprofit setting.
- Strategic thinker with strong leadership skills.
- Demonstrated ability to engage effectively with diverse stakeholders.
- Demonstrated ability to interface effectively and build working relationships with diverse community members.
- Strong communication skills, with the ability to convey ideas effectively in both written and verbal formats to diverse audiences.
- Bachelor's Degree in public health or other relevant field from a 4-year accredited college or university; or equivalent experience.
- Proficiency with Google Drive and MS Office Suite.
- Bilingual (Spanish) speaking, writing and reading is a requirement.

### Preferred Qualifications

- 1+ years of experience working with parents.

## Application Instructions

Please email a cover letter describing interest and qualifications, a resume, salary history, and a list of 3 professional references to <https://bit.ly/4g9f6yY>. The position will remain open until filled.

Healthy Futures of Texas does not and will not discriminate on the basis of race, color, religion (creed), age, national origin (ancestry), disability, marital status, veteran status, sexual orientation, in any of its activities or operations. These activities include, but are not limited to, hiring and firing of staff, selection of volunteers and vendors, and provision of services. We are committed to providing a welcoming environment for all members of our staff, clients, volunteers, subcontractors, vendors, and clients.